Loop scooter riding class

• Before using our scooter fleet, every “Looper” must attend an introduction class.

• The class is based on reading and understanding this manual and a riding test.

• A Loop instructor will introduce new Loopers to the controls of the Loop scooter, the dashboard functionalities and the scooter dynamics.

• The instructor will introduce basic skills such as balance and braking and will move on to the more advanced riding techniques, including lane positioning and collision avoidance.

• Each rider will then go for a small test ride, under the supervision of the Loop instructor.

• At the end of the class, each new Looper will sign a disclaimer and will then be authorized as an “active Looper”.

[Image of Loop scooter class]
Loop scooter riding class

Agenda

• Introduction to the online booking system
• Introduction to the Loop scooter
• Introduction to the scooter controls
• Introduction to the dashboard functions
• Riding a scooter demonstration
• Test ride
• Conclusions

• Total Time: 30 mins
A: Scooter Wake-up/Mode Button
To activate the touchscreen when the scooter is off and to display the input Pin Code screen

A: Mode Button:
To toggle between Bike Mode (25 Km/h top speed) and City Mode (45 Km/h top speed)

B: Throttle Enable/Disable Switch:
To enable and disable the throttle to give power to the motor

C: High Beam and Passing Headlight Control Button:
To turn on the high beam light or to momentarily engage the high beam during passing

D: Turning Indicator Switch:
To activate the left and right turning indicators

E: Horn Button:
To activate the horn
1. Open the Loop app and tap on register
2. Fill up all the forms and then tap on Register now
Booking a scooter

- View all currently available scooters on the map

- Click on the icon of the scooter you would like to use.
- A screen with scooter details will appear
- Tap on the “reserve now” button book the scooter.
- A 4 digit PIN code is generated and displayed
- The PIN code is your key. You can now unlock the scooter!
Press the Ignition Button and wait until the PIN screen appears

Enter the 4 digit PIN Code you received when you confirmed your reservation

Push the Mode button to switch to City Mode
You are now ready to start your ride!
Pick-up Instructions

Take the helmet from the box, wear it and strap it on securely.

Turn the key clockwise to the vertical position to unlock the steering column.

Push the scooter gently forward to take it off the center stand and then sit down on the scooter.
Press the log-off icon on the screen and then press end trip to confirm

Put the scooter on the center stand

Turn the handlebar to the left
Parking Instructions

- Turn the key counter clockwise to the horizontal position to engage the steering column lock.
- Place the helmet back into the box.
- Lock the box and bring the keys with you.
Hazards

• Being on the road can be challenging for riders and drivers. But riders sometimes face extra challenges, like poor road conditions.

• Unlike in a car, on a scooter you’re not surrounded by steel and you don’t have bumpers to protect you. You also don’t have seatbelts or other car safety features to help prevent injury in a crash — you have to depend on good riding skills and good judgment to keep you safe.

• The compact size and shape of a scooter can make them invisible to other road users. Even a small car can hide a scooter from view. Road glare can make a bike seem to disappear. Rain, mist and fog make scooters hard to see.

• Dusk and nighttime are especially dangerous for riders because visibility is already limited. Throughout this guide you’ll learn many techniques for making you and your bike more visible.

• Some road surfaces, like gravel, sand and mud, can make a motorcycle lose traction. Unexpected ruts and grooves can also be hazards. Rain and cold temperatures make road surfaces slippery. Crossing railway tracks requires a special technique.

• A scooter rider has to balance the bike while operating a set of controls, watching for hazards and dealing with traffic. As if this isn’t enough, the rider also has to cope with many different road conditions.
Hazards

Railway Tracks
Railway trucks can be really slippery, especially when it rains. Make sure to cross the railways you cross as close as possible to a 90-degree angle (45 to 90 degrees is safe).

Manhole covers
Manhole covers can be really slippery and, especially when it rains, they can cause the scooter to lose traction. Always scan the road ahead of you and try to avoid them.

Pedestrian Crossing
Pedestrian crosswalk and other road design elements can be slippery. Reduce speed and be extra cautious when riding by.

Black Ice
Black ice is caused by moisture freezing on the road surface. Normally you can’t see it. However, if the asphalt looks shiny and black instead of gray-white, be suspicious.
Hazards

Parked cars door

Maintain a dominant lane Position. Often the left lane position gives you the best distance from parked cars and debris on the side of the road and is the dominant lane position.

Pedestrians

Pedestrians are among the most vulnerable of all road users, and you always need to watch out for them. Like all road users, pedestrians can be unpredictable. Be extra careful at night when pedestrians are often hard to see.

Environmental conditions

Some environmental conditions prevent you from seeing and being seen. Mist, fog and heavy rain limit visibility. Glare from the sun or a poorly aimed headlight can momentarily blind a scooter rider or driver. Restricted light conditions at dawn, dusk or nighttime make it difficult to see and be seen. Be cautious when riding in any of these conditions.
1. Be prepared by wearing protective gear. You need to wear eye protection, a helmet, tough, highly visible clothing, and the right footwear. Rain gear doesn't hurt either.

2. Understand your legal responsibilities. Know what your local scooter laws are before you go out on the road.

3. Know your scooter & master basic skills. Learn all you can about it and its controls and working parts. Take time to learn skills such as braking, accelerating, cornering and curves, so that when you go out into traffic, you're prepared.

4. Next, master advanced skills in real-life traffic situations. The next step is to learn how to handle your scooter on busy streets, on the highway, at night and in heavy traffic. Step by step, you gain confidence and skill.

5. Learn how to handle special situations. Learn emergency procedures, such as how to brake suddenly to avoid a collision or an obstacle. Other skills include braking while on a curve, coping with skids, riding on uneven surfaces, and handling bad weather/road conditions.